





## Mandatory Training Requirements – Estates & Ancillary

On the following pages we have indicated the training requirements for your role (please note that this may vary based on your area of work), we have indicated how this learning is delivered and the course or learning certificate title within ESR eLearning for you to enrol onto.

Please note that as we have now fully aligned to the Core Skills Training Framework, therefore any training that you have completed at another trust that is a CSTF competency (indicated by the  icon) will be accepted, avoiding unnecessary duplication of training as staff move between roles and organisations.

<b>Competency Requirement</b>	<b>Frequency</b>	<b>Method of delivery</b>	<b>Course listing in ESR</b>
389 MAND Collecting Blood Competency Assessment - 2 Year	2 Yearly	Face to face	389 MAND Blood Transfusion and Competency Assessments or 389 COMP Collecting Blood Competency
NHS CSTF Equality, Diversity and Human Rights - No Specified Renewal  	Once only	Face to face	*Part of Trust Induction Day 1*
NHS CSTF Moving and Handling - Level 1 - No Specified Renewal  	Once only	Face to face	*Part of Trust Induction Day 1*
NHS CSTF Moving and Handling - Level 2 - 3 Years  	3 Yearly	Face to face	389 MAND Moving & Handling Med/High Risk Update  Or

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			389 MAN Moving & Handling New Starters
NHS CSTF NHS Conflict Resolution (England) - 3 Years  ✓	3 Yearly	Face to face (3 hour session, followed by eLearning every 3 years)	*Part of Trust Induction Day 2*  Or  000 Conflict Resolution Level 1
NHS CSTF Health, Safety and Welfare - 3 Years  ✓	3 Yearly	Face to face  and  eLearning	*Part of Trust Induction Day 1*  Followed by the refresher:  000 Health, Safety and Welfare - Level 1
NHS CSTF Infection Prevention and Control - Level 2 - 1 Year  ✓  (Porters, cleaners and Catering Staff)	Annually	eLearning  or  Face to face	*Part of Trust Induction Day 1*  Or  000 Infection Prevention and Control Level 2  Or  389 MAND Infection Control - 1 Year
NHS CSTF Infection Prevention and Control - Level 1 - No Specified Renewal  ✓	Once only	Face to face	*Part of Trust Induction Day 1*

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<p>NHS CSTF Fire Safety - 1 Year  </p> <p>-or-</p> <p>NHS CSTF Fire Safety - 2 Years  </p>	<p>Annually for Patient facing Staff (including Ward Clerks) or 2 Yearly for Non-Patient facing Staff</p>	<p>Face to face -or- eLearning</p>	<p>*Part of Trust Induction Day 1*</p> <p>Followed by the refresher:</p> <p>389 MAND Fire Training for Staff with Patient Contact or 389 MAND Fire Training for Staff with no Patient Contact or 000 Fire Safety Level 1</p>
<p>NHS CSTF Information Governance and Data Security - 1 Year  </p>	<p>Annually</p>	<p>Face to face and eLearning</p>	<p>*Part of Trust Induction Day 1*</p> <p>Followed by the refresher:</p> <p>000 Data Security Awareness Level 1</p>
<p>NHS CSTF Safeguarding Adults (Version 2) - Level 1 - 3 Years  </p>	<p>3 Yearly</p>	<p>Face to face and eLearning</p>	<p>*Part of Trust Induction Day 1*</p> <p>Followed by the refresher:</p> <p>000 Safeguarding Adults Level 1</p>

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NHS CSTF Safeguarding Children (Version 2) - Level 1 - 3 Years	3 Yearly	eLearning or Face to face	*Part of Trust Induction Day 1*  Followed by the refresher:  000 Safeguarding Children Level 1
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